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10

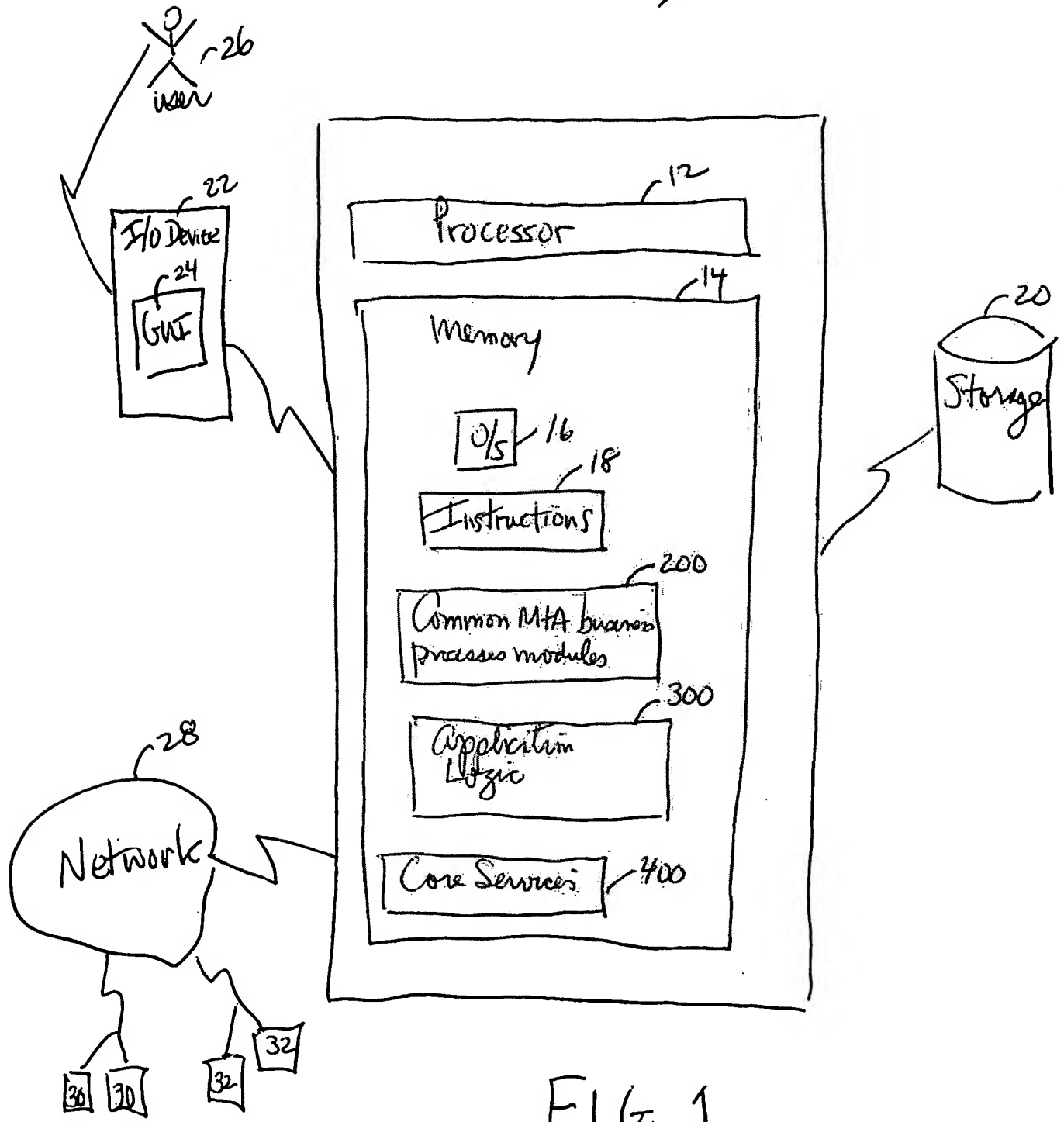


FIG. 1

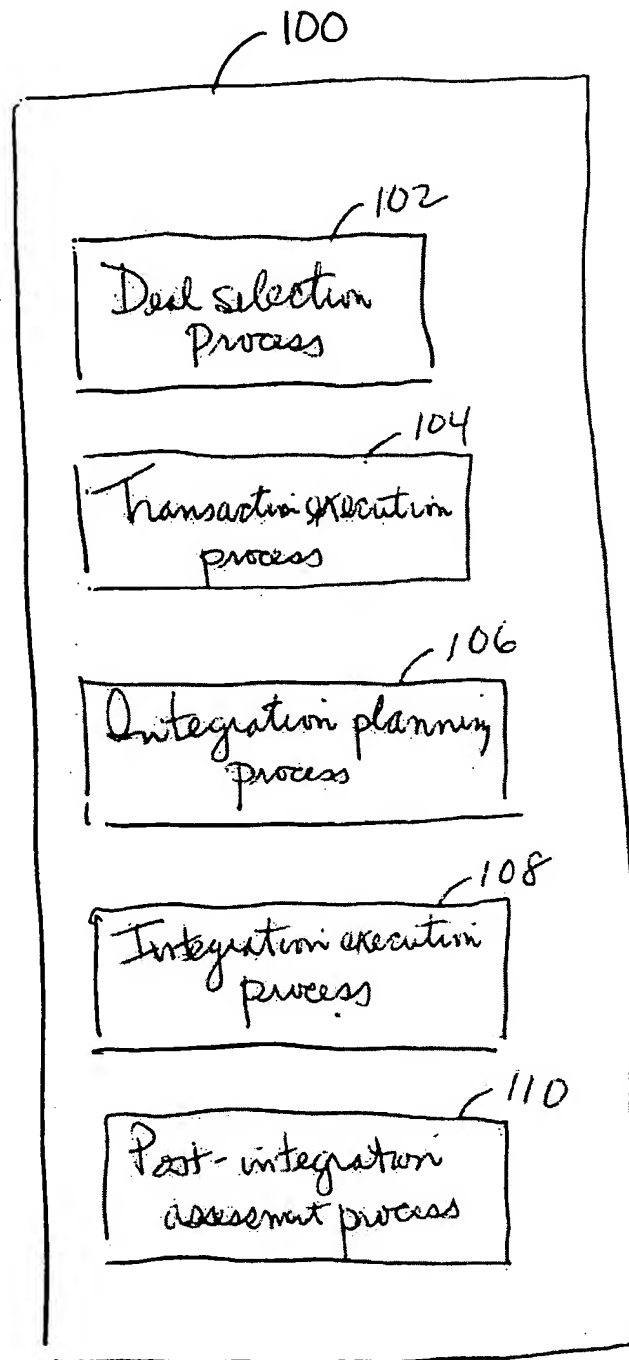


FIG. 2

500

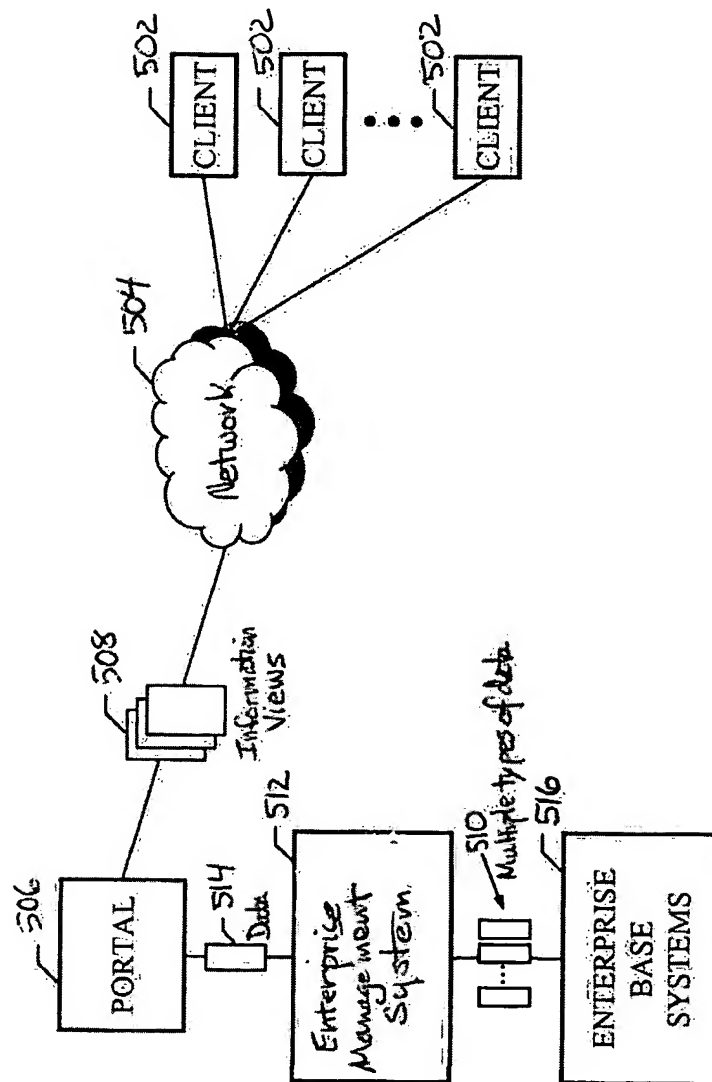


FIG. 3

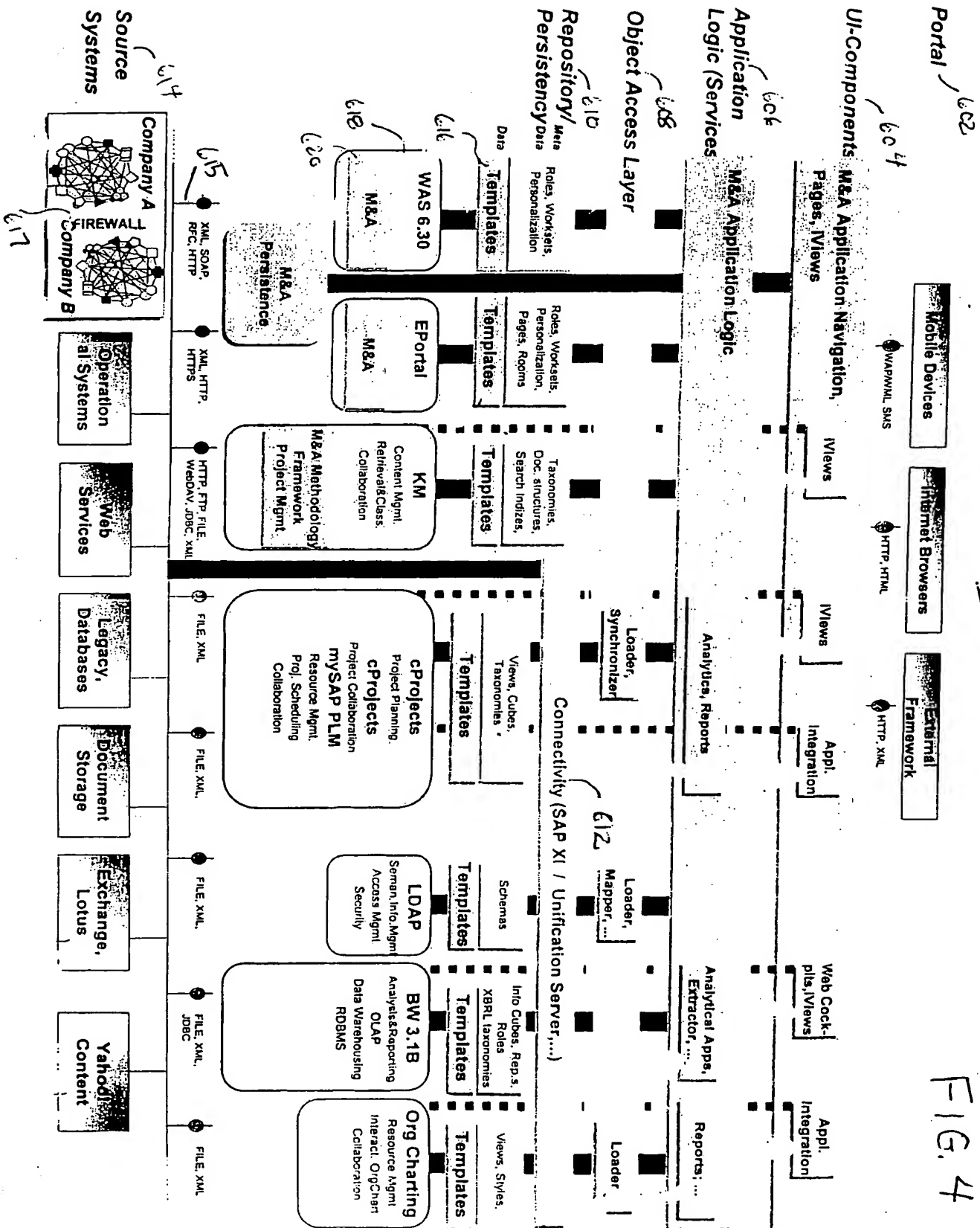


FIG. 4

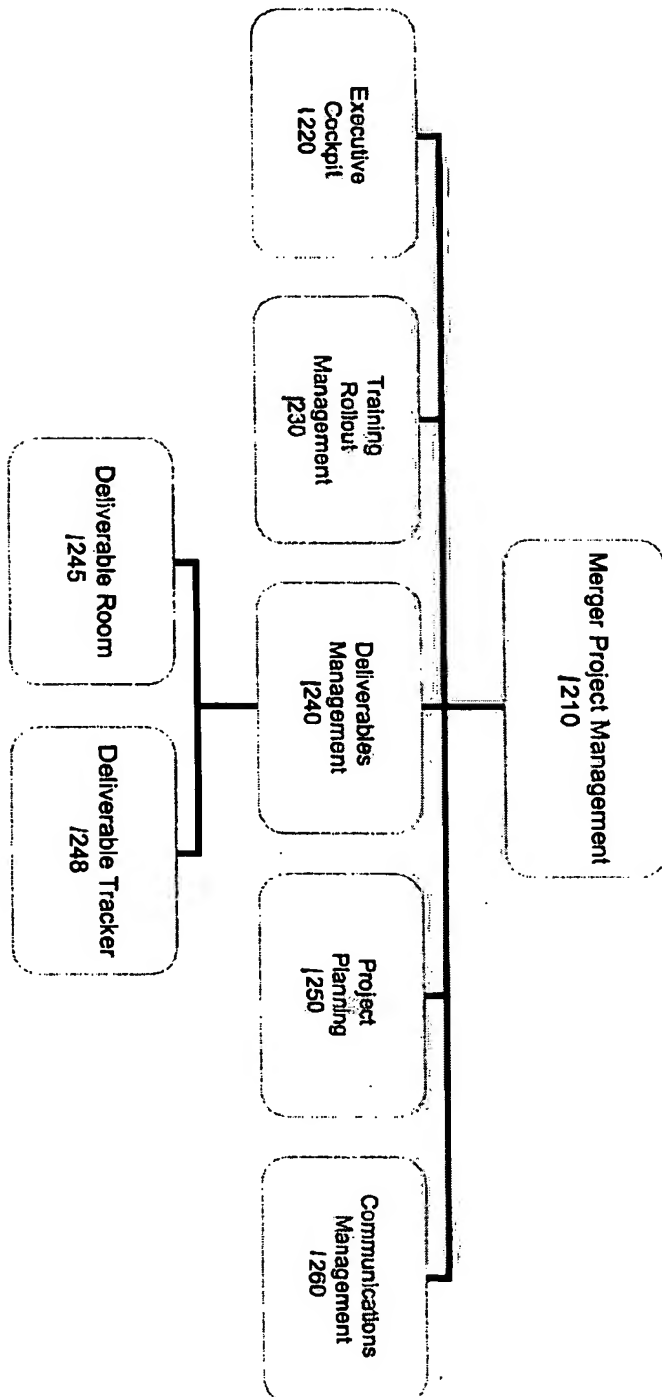
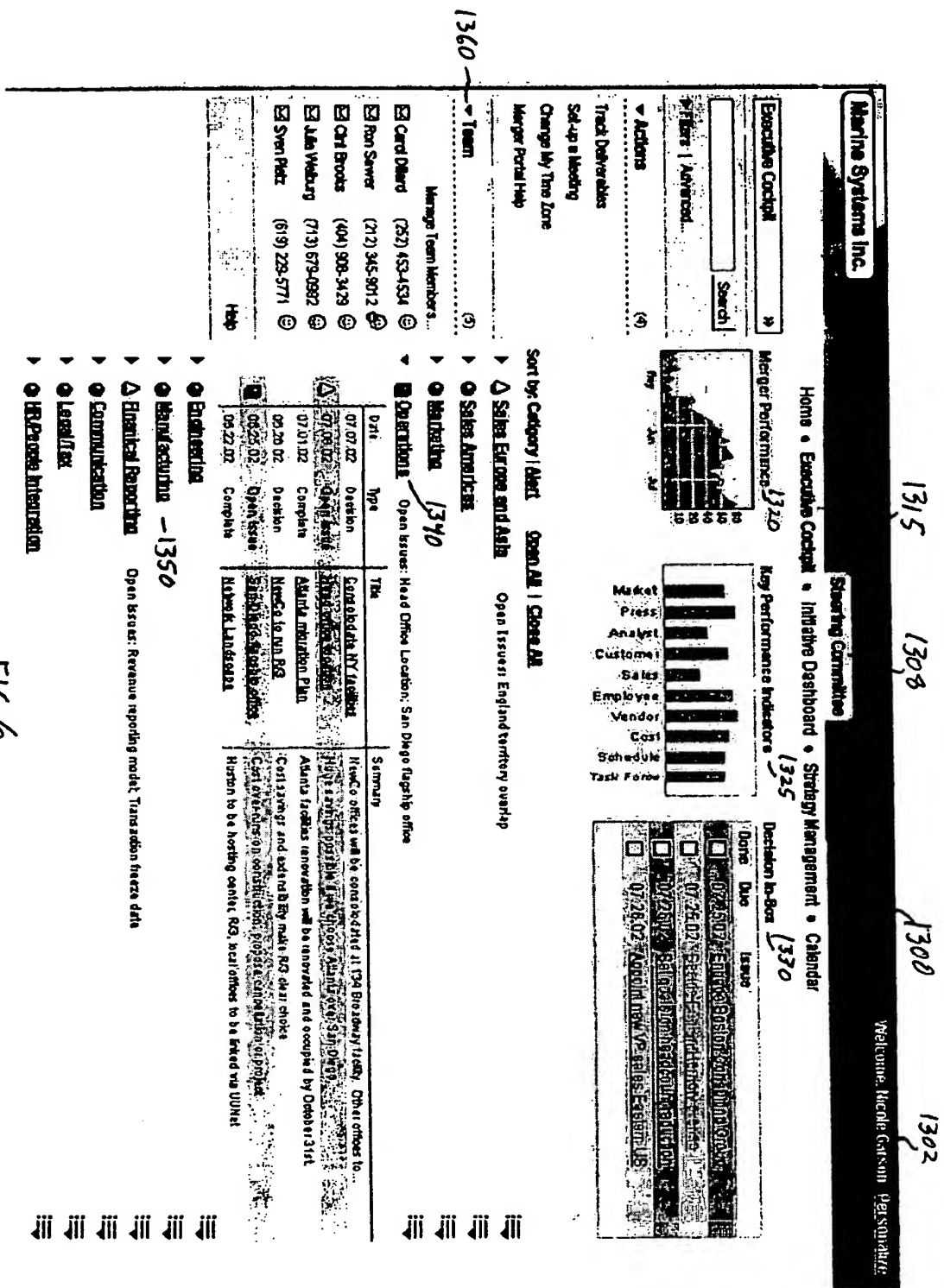


FIG. 5



1410
1412
1416
1417
1418
1440
1430

Marine Systems Inc.

Project Management Employee Info

Home • File Sharing • Discussion • Calendar • Deliverables • Task Administration

My Calendar

Monthly Calendar

June 2002

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			5 *BAPPHINE 1421	6	7	8
2	3	4	12	13	14	15
9	10	11	18	19 *Institute ... *Dispersed	20 *HP 82E Rpt...	21
16	17	18	25	26	27	28
23	24	25	26	27	28	29
30						

My Meetings

Sync Outlook... View Calendar

02/01/02 PM Summit for Manager

02/05/02 Meeting 1 (Alberta)

02/08/02 Meeting 2 (Noboo Conf...)

02/09/02 Meeting 3 (San Diego)

02/15/02 Meeting 4 (Alberta)

02/19/02 Meeting 5 (Paris)

Manage Team Members

02/27/02 653-4534

02/28/02 345-8012

03/01/02 404-908-3478

03/02/02 713-879-0992

03/03/02 618-228-5771

03/04/02 618-228-5771

03/05/02 618-228-5771

03/06/02 618-228-5771

03/07/02 618-228-5771

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F16,7

1508
 1500
 1542
 McConline, Neil Williams, Personalize

Maritime Systems Inc.

1520

Home • Briefing Book • File Sharing • Discussion • Calendar • Deliverables

Deliverables Menu

»

My Deliverables

Procurement Task Force

My Assigned Deliverables -1530

Title -1532

Baseline of Combined Spending -1550

Development Plan -1555

Existing Organizational Structures -1560

Assess Current Capabilities -1565

Potential Scenarios -1570

My Requested Deliverables -1540

Title

You currently have no requested deliverables

Task Force	Assigned By	Due Date	Status
1533	1535	1537	1539
Task Force	Assigned By	Due Date	Status
Project Management	John Smith	November 1, 2003	Not Started
Project Management	Kevin Dillard	July 7, 2003	Not Started
Project Management	Don Moore	April 14, 2003	Not Started
Project Management	Joe Green	September 23, 2003	Not Started
Project Management	Carol Dillard	March 12, 2003	Not Started

HELP

Marine Systems Inc.		Procurement Task Force		Deliverables	
1601 - Home • Briefing Book • File Sharing • Discussion • Calendar • Deliverables		1602 - Overview		1603 - Risks	
1604 - Methodology		1605 - Research and Reports		1606 - Log	
1607 - <input type="text"/> Search		1608 - <input type="text"/> Actions		1609 - <input type="text"/> Team	
1610 - <input type="text"/> Deliverable: Material Synergies		1611 - <input type="text"/> Team		1612 - <input type="text"/> Team	
<p>1601 - Home • Briefing Book • File Sharing • Discussion • Calendar • Deliverables</p> <p>1602 - Overview</p> <p>1603 - Risks</p> <p>1604 - Methodology</p> <p>1605 - Research and Reports</p> <p>1606 - Log</p> <p>1607 - <input type="text"/> Search</p> <p>1608 - <input type="text"/> Actions</p> <p>1609 - <input type="text"/> Team</p> <p>1610 - <input type="text"/> Deliverable: Material Synergies</p> <p>1611 - <input type="text"/> Team</p> <p>1612 - <input type="text"/> Team</p>		<p>1601 - Home • Briefing Book • File Sharing • Discussion • Calendar • Deliverables</p> <p>1602 - Overview</p> <p>1603 - Risks</p> <p>1604 - Methodology</p> <p>1605 - Research and Reports</p> <p>1606 - Log</p> <p>1607 - <input type="text"/> Search</p> <p>1608 - <input type="text"/> Actions</p> <p>1609 - <input type="text"/> Team</p> <p>1610 - <input type="text"/> Deliverable: Material Synergies</p> <p>1611 - <input type="text"/> Team</p> <p>1612 - <input type="text"/> Team</p>		<p>1601 - Home • Briefing Book • File Sharing • Discussion • Calendar • Deliverables</p> <p>1602 - Overview</p> <p>1603 - Risks</p> <p>1604 - Methodology</p> <p>1605 - Research and Reports</p> <p>1606 - Log</p> <p>1607 - <input type="text"/> Search</p> <p>1608 - <input type="text"/> Actions</p> <p>1609 - <input type="text"/> Team</p> <p>1610 - <input type="text"/> Deliverable: Material Synergies</p> <p>1611 - <input type="text"/> Team</p> <p>1612 - <input type="text"/> Team</p>	

[illegible]

F16. 10

Marine Systems Inc.

Procurement Task Force

Home • Shipping Dept • Ship Chgng • Purchasing • Quality • Distribution

Welcome, Ted Williams. Personalize

Methodology

Define the overall approach to setting the supply chain and material production process for the combined entities. The approach should take into consideration the current processes in the two companies, as well as a recommended, feasible solution for the next one and half years. The overall approach should include detailed areas for: materials procurement, processing, manufacturing plants, and supplier management

Objectives - 1807

- Balance integration work and ongoing enterprise projects
- Line production
- Standardization migration
- Efficient, apolitical systems selection
- Talent management
- Minimize disruption to customers and knowledge workers

Steps - 1809

1. Procure solutions and plan for systems tracking integration
2. Establish "End state" integration strategy with sequence of tasks an degree of standardization reflective of business goals.
3. Establish project management/communications intranet for virtual collaboration and visibility.
4. Mobilize cross-functional integration teams, establish their performance criteria and secure a high-level business sponsor.
5. "Self" career opportunities to production staff through COO road shows and personal interactions.

Prerequisites - 1810

Common Issues and Resolutions - 1815

System Integration Strategy - 1820

1. Back-end systems standardize to slowly.
2. Business applications integrated too slowly.

Team

Manage Team Members

- ☒ Jack Brock (252) 555-1212
- ☒ Donna Simone (252) 555-1212
- ☒ Norman Bulard (252) 555-1212
- ☒ Val Ma (252) 555-1212

Help

Phase: -1806

Due Dates

Integration Planning

Interaction

Post Meeting

FIG. 11

Martech Systems Inc.

1825

Procurement Task Force

Hunter • Briefing Book • File Briefing • Discussion • Calendar • Database

1515

Overview

Research

Methodology

Research and Reports

Log

Search

Actions

Actions

Create Sub-deliverable

Create Issue Resolution Request

Communicate Decisions

Rework the deliverable

Team

Manage Team Members

[X] Jack Black (C25) 555-1212 [X]

[X] Donna Shinn (C25) 555-1212 [X]

[X] Norman Ballard (C25) 555-1212 [X]

[X] Kai Ma (C25) 555-1212 [X]

Help

Standardization migration

Efficient, apical systems selection

Talent management

Minimize disruption to customers and knowledge workers

Steps -1809

1. Procure solutions and plan for systems tracking integration

2. Establish "End state" integration strategy with sequence of tasks an degree of standardization reflective of business goals.

3. Establish project management/communications intranet for virtual collaboration and visibility.

4. Mobilize cross-functional integration teams; establish their performance criteria and secure a high-level business sponsor.

5. Sell" career opportunities to production staff through COO road shows and personal interactions.

Prerequisites -1810

Common Issues and Resolutions -1815

System Integration Strategy -1820

1. Back-end systems standardize to slowly.

2. Business applications integrated too slowly.

3. Politicized integration policies.

Human Resource Management -1830

1. Key talent defection during integration

2. Failure to communicate integration priorities.

3. Unclear accountability or expertise.

Related Issues -1840

Risk Management

Joint Operations

Budget Planning

Retention Planning

Welcome, Ted Williams! | Personalize

1915 1908 1900 1942

Marine Systems Inc.

Project Management

Home • File Sharing • Discussion • Calendar • Deliverables • Task Force Administration

1910

Announcements

06/03/02 Carl
Eliminate Schedules
All, I want to remind everyone that we need all the task force leads to sign-off on the schedule before Friday's meeting in Atlanta. Once we get of over this mostly...
Read

Create new View Today | Last 7 days | All announcements Compact | Verbose

1920 — Project Management Team 1922

Name Role Primary Phone Local Time Refresh time | Refresh team

Carl Dillard	Lead PM & HR	(252) 453-4334	4:18pm	at @avt@hlt
Bob Smith	Logistics	(219) 345-9012	4:18pm	at @smith@hlt
Clint Brooks	PM (NY)	(404) 308-3429	4:18pm	at @buz
Bill Valente	PM (Atlanta)	(404) 308-3429	4:18pm	at @val@hlt
Sven Wenzel	PM (San Diego)	(619) 229-5771	4:18pm	at @swenz@hlt

My Tasks

Task

<input type="checkbox"/> Look over Mark's Network proposal
<input type="checkbox"/> Review the Network proposal
<input type="checkbox"/> Take a look at the Network proposal
<input type="checkbox"/> Get the Network proposal in Atlanta
<input type="checkbox"/> Review the Network proposal

My Deliverables

Assigned View all deliverables

Due Name Stat
07/01/02 Schedule of deliverables
07/25/02 HR Organizational structure

My Meetings

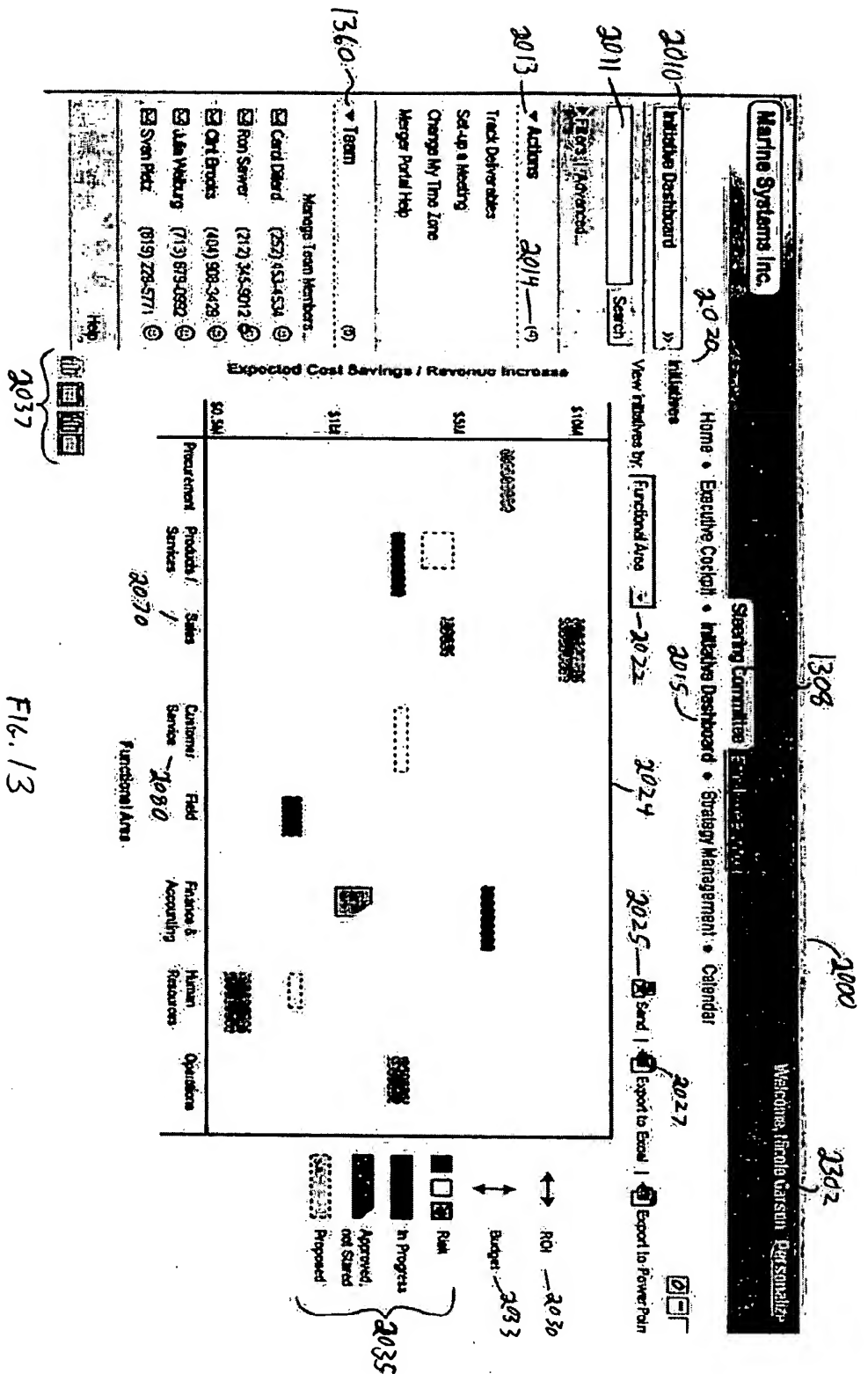
Indicates Outlook View Calendar

Date Event
06/15/02 PM Summit for meeting
07/01/02 HR Summit for meeting
07/15/02 HR Summit for meeting
07/25/02 HR Summit for meeting
08/15/02 HR Summit for meeting
08/25/02 HR Summit for meeting

1940 1950 1960

1916.12

Welcome, Carl Dillard | Personal



Expected Cost \$		Not Started		Proposed			
\$M							
Procurement	Product / Service	Sales	Customer Service	Field	Finance & Accounting	Human Resources	Operations
2040	2041	2039	2042	2043	2044		
Functional Area (Initiatives)		Risk	Strategic Objective	Expected Cost Savings / Revenue Increase (\$)			
▼ Procurement (1)		Low	Cost Savings	18,880,500	1,700,000 / 2	11	2045
Global SCM Solution				18,880,500	1,700,000 / 2	11	Cost / Headcount
▼ Products/Services (2)		Medium	Cost Savings	7,880,500	880,500 / 1	25.8	2046
Catalogue Reproduction				4,980,500	500,000 / 1	10	Risk (%)
Service Bundle		High	Revenue Increase	2,770,000	180,500 / 0	15.8	
▼ Sales (2)		Low	Cost Savings	8,080,000	NA / 0	100	
Force Consolidation		Low	Revenue Increase	3,070,000	NA / 0	100	
Customer Overhead Realization		Low	Revenue Increase	5,080,000	NA / 0	100	
▼ Customer Service (1)		Low	Revenue Increase	5,080,700	200,000 / 2	50	
Upgrade Services				5,080,700	200,000 / 2	50	
▼ Field (1)		Low	Revenue Increase	3,981,000	NA / 0	100	
Customer Acquisition				3,981,000	NA / 0	100	
▼ Finance & Accounting (2)		High	Cost Savings	2,000,500	128,800 / 1	17	
Financial System Consolidation				730,500	108,800 / 1	8.8	
Process Re-engineering		Low	Cost Savings	1,270,000	120,000 / 0	10.2	
▼ Human Resources (2)				307,500	NA / 0	100	
Operations Expansion		Low	Revenue Increase	580,000	580,000 / 1	4.8	
				580,000	105,000 / 1	4.8	

FIG. 14

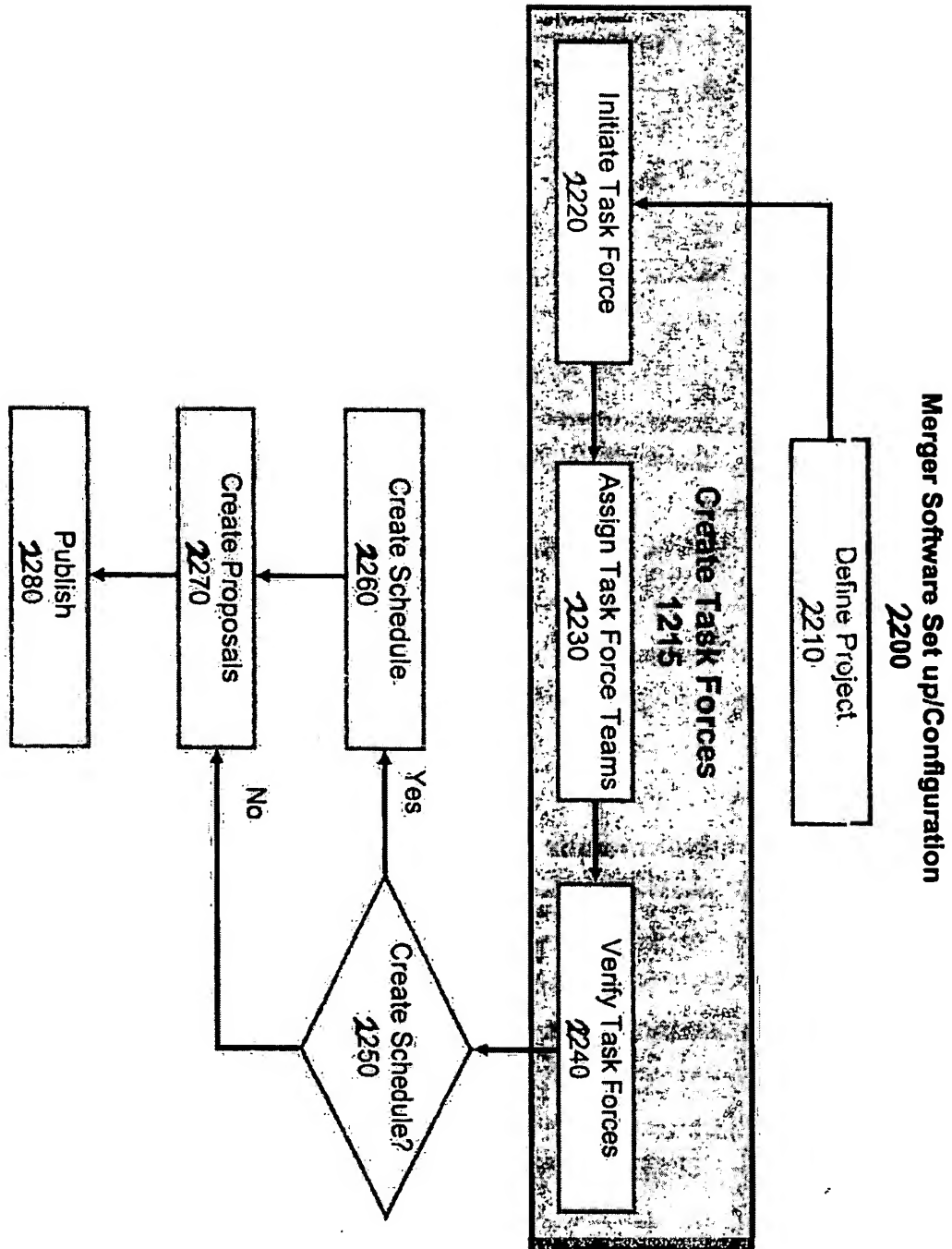


FIG. 15

1408 2300 1442

Marine Systems Inc.

Project Management

Welcome, Carol Dillard | [Logout](#)

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M&A Wizard Steps

1. Define Project
2. Create Task Forces
3. Create Schedule
4. Create Proposals
5. Publish

>>

M&A Set-up Wizard

This wizard will help you set up the project schedule and task force users.

Project type: ☒ 2320

- ☐ Acquisition
- ☐ Merger
- ☐ Reorganization
- ☐ Divestiture & Spin-off

Project Template: ☒ 2330

Select M&A Project Template

Project Name:

Start Date: (mm/dd/yy) Estimated End Date: (mm/dd/yy)

[Back](#) [Next >](#) [Save Work and Exit](#) [Cancel](#)

F16, 16

1408 2400 1142

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Project Management

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Welcome, Carol Dillard

Personalize

MEA Wizard Steps

2210 1. Define Project

2215 2. Create Task Forces

2220 3. Define Task Forces

4. Assign Task Forces to Teams

5. Verify Task Forces

6. Create Schedule

7. Create Proposals

8. Publish

MEA Set-up Wizard

Step 2: Create Task Forces

Create the task forces based on templates or create a custom task force. When you have finished creating all the task forces, click Next.

Select Task Force Template

2210

0

Initiated Task Forces

No Task Forces Created

Back Next Save Work and Exit Cancel

24/12

FIG. 17

1406 2500 1192

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Project Management

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Welcome, Chris Dillard Personalize

M&A Wizard Steps

2210 — 1. Define Project

2215 — 2. Create Task Forces

2220 — Assign Task Forces

2230 — Assign Task Force Teams >>

Verify Task Forces

3. Create Schedule

4. Create Proposals

5. Publish

M&A Set-up Wizard

Step 2: Create Task Forces

Create a lead for each task force and link any task force members to join.

2510

Configure Sales Europe and Asia Task Force 0

Task Force Lead Email Address:

Steering Committee Sponsor:

Chris Jacobs

2520

Configure Sales Americas Task Force 0

Task Force Lead Email Address:

Steering Committee Sponsor:

Chris Jacobs

2530

Configure Operations Task Force 0

Task Force Lead Email Address:

Steering Committee Sponsor:

Chris Jacobs

Op Board Team Members Email Addresses (imported by commit)

Import Team Members

Op Board Team Members Email Addresses (imported by commit)

Import Team Members

Op Board Team Members Email Addresses (imported by commit)

Import Team Members

< Back Next > Save Work and Exit Cancel

FIG. 18

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Project Management

Home • File Sharing • Discussion • Calendar • Deliverables • Task Force Administration - 2315

Welcome, Captain! Edit Profile

1408 2600 1142

2210
2215
2220
2230
2240

1. Define Project
2. Create Task Forces
3. Create Schedule
4. Create Proposals
5. Publish

>>

ME&A Wizard Steps

Step 2: Create Task Forces

Verify all task forces and task force teams.

Sales Europe and Asia Task Force

User Name	Task Force Role	Email Address	Edit Replace
John Smith	Sponsor	john.smith@offshore.com	Edit Replace
Michael Hall	Team Lead	michael.hall@offshore.com	Edit Replace
Brian Brown	Member	brian.brown@offshore.com	Edit Replace
Celeste Brown	Member	celeste.brown@offshore.com	Edit Replace
Craig Williams	Member	craig.williams@offshore.com	Edit Replace

Sales Americas Task Force

User Name	Task Force Role	Email Address	Edit Replace
Paula Jones	Sponsor	paula.jones@offshore.com	Edit Replace
Edouard Dubois	Team Lead	edouard.dubois@offshore.com	Edit Replace
Derek Mitchell	Member	derek.mitchell@offshore.com	Edit Replace
Viktor Smith	Member	viktor.smith@offshore.com	Edit Replace
John Smith	Member	john.smith@offshore.com	Edit Replace

Operations Task Force

User Name	Task Force Role	Email Address	Edit Replace
Chris Jacobs	Sponsor	chris.jacobs@offshore.com	Edit Replace
Enrique Hernandez	Team Lead	enrique.hernandez@offshore.com	Edit Replace
Bob Arnold	Member	bob.arnold@offshore.com	Edit Replace
Elizabeth Brown	Member	elizabeth.brown@offshore.com	Edit Replace
Chen Li	Member	chen.li@offshore.com	Edit Replace
Joe Douglas	Member	joe.douglas@offshore.com	Edit Replace

Back

Next >

Save Work and Exit

Cancel

FIG. 19

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Project Management

Home • File Sharing • Discussion • Calendar • Deliverables • Task Force Administration - 2315

Wellcome, Carol Lillard | Personalities

ME&A Wizard Steps

1. Define Project
2. Create Task Forces
3. Create Schedule
4. Create Proposals
5. Publish

ME&A Set-up Wizard

Do you want to create schedules based on template?
Yes No

Project Milestone

Date (mm) Meeting Name (Location)

Dark Next> Save Work and Exit Cancel

3210
3215
2250

1446 2700 1142

F16, 20

Matter No.: 14413-008001
 Applicant(s): Sven Schwerin-Wenzel et al
 CHANGE MANAGEMENT

1408, 2809, 1142

Marine Systems Inc.

Project Management

Welcome, Carol Billard, Project Manager

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Me & A Wizard Steps

1. Define Project
2. Create Task Forces
3. Create Schedule
4. Create Proposals
5. Publish

Me & A Set-up Wizard
 Step 3: Create Schedule
 Create major milestone meetings.

Meeting Name:

Meeting Date (mm/dd/yy):

Meeting Time (hh:mm):

Duration:

Primary Meeting Location:

Other Meeting Options:

Other Equipment Needed:

Create meeting

Project Milestone

Date (mm)	Meeting Name (Location)
1. 07/01/02 (All Day)	Milestone 1 (Adrian)
2. 07/11/02 (4 pm)	Milestone 2 (Video Conference)
3. 07/23/02 (11 am)	Milestone 3 (San Diego)
4. 07/18/02 (All Day)	Milestone 4 (Adrian)
5. 07/25/02 (9 am)	Milestone 5 (Adrian)

Back

Next >

Save Work and Exit

Cancel

F16.21

1406 2900 1142

Marine Systems Inc.

Project Management

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ME&A Wizard Steps

1. Define Project
2. Create Task Forces
3. Create Schedule
4. Create Proposals
5. Publish

ME&A Set-up Wizard

Step 4: Create Proposals
Create project proposals to be completed by task forces

Project Milestones:

July 1, 2002 (All day) - Milestone 1 (Atlanta)	Task Force	Requested by	Assigned to	Get Proposal Status
July 11, 2002 (4 pm) - Milestone 2 (Video Conference)	Task Force	Requested by	Assigned to	Get Proposal Status
July 25, 2002 (11 am) - Milestone 3 (San Diego)	Task Force	Requested by	Assigned to	Get Proposal Status
July 11, 2002 (All day) - Milestone 4 (Atlanta)	Task Force	Requested by	Assigned to	Get Proposal Status
July 25, 2002 (9 am) - Milestone 5 (Atlanta)	Task Force	Requested by	Assigned to	Get Proposal Status

View: All Proposals

Back Next Save Work and Exit Cancel

FILE 22

1408 3000 1142

Welcome, Carol Dillard. Personalize

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Project Management

M&A Wizard Steps

1. Define Project
 2. Create Task Forces
 3. Create Schedule
 4. Create Proposals
 5. Publish

3210
 3215
 3250
 3270
 3240

>>

M&A Set-up Wizard

Step 5: Publish

Verify information and publish merge project.

July 1, 2002 (All day) - Milestone 1 (Mallory)

Name	Task Force	Requested by	Assigned to	Status
Approved for Build-up	Steering Committee	John Franks	Mary Anderson	Not Started
Participants in Build-up Team	Steering Committee	John Franks	David Robb	Not Started
Timeline for Steering Committee Decisions	Steering Committee	John Franks	Diana Wan	Not Started

July 11, 2002 (4 pm) - Milestone 2 (Video Conference)

Name	Task Force	Requested by	Assigned to	Status
Values for S&P	Steering Committee	John Franks	John Franks	Not Started
First Draft for company assets and literature	Marketing	Danny Tibbs	Daniella Winston	Not Started
Building S&P Portfolio, S&P Materials	All Teams/PM	John Franks	All Team Leads	Not Started
Organizational model	Steering Committee	John Franks	David Robb	Not Started
Communication Plan	Communication	Shannon O'Shea	Craig Nichols	Not Started
Timeline to set-up corporate/angel	Legal/Tax	Jennifer Moss	Jamie Cox	Not Started

July 25, 2002 (1 am) - Milestone 3 (San Diego)

Name	Task Force	Requested by	Assigned to	Status
Draft of product offering (incl. m...)	Marketing	Danny Tibbs	Daniella Winston	Not Started
Draft of application/technology offer...	Technology	Gary Lott	Mike Hall	Not Started
Organization time levels below CEO	HR/Personnel	Craig Windom	Ben Brown	Not Started
Terms and timeline for staff transfers	HR/Personnel	Craig Windom	Ben Brown	Not Started
IT Infrastructure	Operations	Christopher Jacobs	Enrique Martinez	Not Started

August 16, 2002 (All day) - Milestone 4 (Atlanta)

Task Force: _____

Requested by: _____

Assigned to: _____

Status: **Not Started**

Back Save Work and Exit Publish

3002

3120
3125
3130
3150
3155
1440

Maritime Systems Inc.

Project Management Files

Home • File Sharing • Discussion • Calendar • User Profiles • Task Force Administration

Project Management Files

2140

Folder in Project Management

Project management

Details | New Folder

General Relevant Info | Info Sessions | Information Survey | Milestones and SCMs

Details | Delete | Details | Delete | Details | Delete

Team Hall Meetings | WIP Shared

Details | Delete | Details | Delete

Documents in Project management

New File | New Text File | New Link

3170

Name

Global telephone list Offshore-Speedial.xls - 3180

27/02 10:06:31 AM 125.5 KB See Also | Details | Delete

Offshore Info Session 6-2-2002.ppt - 3185

4/2/02 8:53:49 AM 1.1 MB See Also | Details | Delete

Offshore plants US.gif

27/02 2:19:16 PM 85 KB See Also | Details | Delete

Speedial site map San Diego.gif

27/02 2:05:37 PM 320.5 KB See Also | Details | Delete

Team Contacts.ppt

22/02 6:03:42 AM 131.5 KB See Also | Details | Delete

My Meetings

Syn Outlook... | View Calendar

02/05/03 Milestone 1 (Atlanta)

02/08/03 Milestone 2 (Video Conf...)

02/08/03 Milestone 3 (San Diego)

02/15/03 Milestone 4 (Atlanta)

02/18/03 Milestone 5 (Paris)

Help

Sort by: Name

F16.24

F16, 25